



Restriction of Release of Directory Information

*(Complete and return this form if you **do not** want photos or student directory information released about your student.)*

Directory Information: Directory information can be made public without the consent of parents/guardians, according to the federal Family Educational Rights and Privacy Act (FERPA). Directory information is primarily used in school (local) publications. Examples include: annual yearbook; school or district newsletter; a playbill showing your student’s role in a drama production; graduation programs; honor roll or other recognition lists; and, sports activity sheets, such as wrestling, showing weight and height of team members.

Directory information means: the student’s name, photograph, date and place of birth, dates of attendance, participation in officially recognized activities and sports, weight and height of members of athletic teams, diplomas and awards received and the most recent previous school attended.

This information is not released for commercial purposes. Parents and guardians have the right to restrict the release of directory information. You can request that directory information about your child not be released by checking the appropriate boxes below and signing this form.

Federal law requires school districts to provide, on a request made by military recruiters or an institution of higher learning, access to high school students’ names, addresses, and telephone listings. By checking the appropriate box below, parents have the right to request that their high school student’s name be omitted from that list.

If you **do not** want directory information released about your student, please complete the form below and return it to your school as soon as possible after the start of school. This form is only effective for one school year at a time. Please use one form per student. **If no documentation is on file, it will be assumed that permission for release of directory information has been granted.** Check only when you **do not** want directory information released.

HIGH SCHOOL Students Only:

- PLEASE DO NOT:
release my high school student’s directory information to military recruiters.
- PLEASE DO NOT:
release my high school student’s directory information to institutions of higher learning.

ALL Students:

- PLEASE DO NOT:
release student directory information for any school-related publicity purpose or news coverage, such as use in district/school print and electronic publications, including district/school Web sites, or for use by local/regional print, broadcast or online news media. ***If you check here, your child will not be listed in the school annual yearbook.***

Student name: _____ **School:** _____ **Grade:** _____
(Please Print) (Last) (First)

Parent/guardian name: _____
(Please Print) (Last) (First)

Parent/guardian signature
(or student if 18 years or older): _____ **Date:** _____

*If you require additional forms, please make copies, contact your school or download at www.stanwood.wednet.edu under Families & Students. **Submit this form to your child’s school as soon as possible after the school year has begun.***