

***Welcome to our school board meetings!***

If you would like to speak to an issue at this meeting, please complete this form and give it to the school board president PRIOR to the beginning of the meeting. Indicate if you want to speak to a particular item on our agenda or if you wish to speak to a non-agenda item. Non-agenda items will be called for during Communications from the Audience. Thank you for your interest.

Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

I wish to speak to this item(s)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***BOARD MEETINGS***

The school board meets regularly on the first and third Tuesday of each month in the Board Room. When it is necessary to hold a meeting at other than the scheduled time, the meeting notice will be posted in the foyer of the Administration & Resource Center. The board agenda is available on Monday prior to a scheduled meeting. Topics not included on the agenda may be added during communications from the audience. It is a policy of our board to make time available to taxpayers of the district. If the pressure of business or other circumstances dictates, however, the board president may decide to limit audience members not on the agenda. Final action on any matter whether discussed in open or closed session is taken in open session. A governmental body may hold a closed session only to the extent a closed session meets the guidelines established by statute, such as to discuss personnel items.

***AUDIENCE PARTICIPATION***

The board recognizes the value of public comment on educational issues and the importance of involving members of the public in the meetings. To permit fair and orderly expression of such comment, the board will provide a period during the meeting when visitors may make:

- 1) formal presentations,
- 2) seek clarification, or
- 3) discuss agenda items or non-agenda items-*limited to three minutes*

Speakers must state their name and any school affiliation. The board president has the responsibility to terminate any statement which is too lengthy, personally directed, abusive, obscene, or irrelevant.

Formal Presentations must be submitted to the secretary of the school board, the superintendent, by the Friday prior to the meeting in order that the business may be reviewed for placement on the agenda. Presentations may be limited to five minutes at the discretion of the president of the board.

Clarifications: Individuals who wish clarification during the time the board is discussing a particular agenda item are to raise their hands. When recognized by the board president, the individual will be allowed a brief moment to express the need for clarification.

Non-agenda Items: The agenda contains a place for communications from the audience about non-agenda items. The board president will announce the time.